

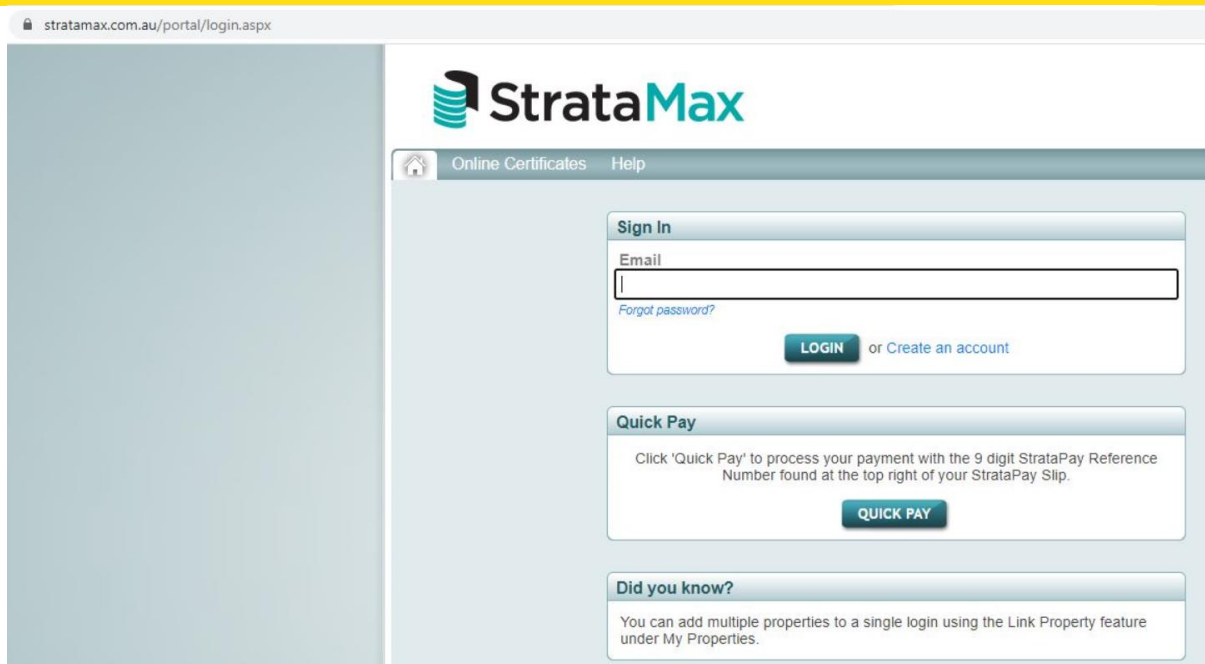
How to access Body Corporate Records and Pay Levies on Stratamax

Click [HERE](#) for how to access Body Corporate Records

Click [HERE](#) for how to Pay Levies

How to access Body Corporate Records on Stratamax

- 1 Access the StrataMax Portal in your internet browser – <https://www.stratamax.com.au/Portal/login.aspx>. Save this URL as a Favourite in your browser
- 2 Enter your email address (ensure that this email address is the correct email address as per the strata roll), and click Create an account



The screenshot shows the StrataMax login portal. The browser address bar displays "stratamax.com.au/portal/login.aspx". The page features the StrataMax logo at the top. Below the logo, there are navigation links for "Online Certificates" and "Help". The main content area is divided into three sections: "Sign In" with an email input field, a "Forgot password?" link, and "LOGIN" and "Create an account" buttons; "Quick Pay" with instructions and a "QUICK PAY" button; and "Did you know?" with a tip about adding multiple properties.

- 3 To create an account, click Send Email

To create an account use the button below to send an email to start the process.

SEND EMAIL or [Change email](#)

4 An email will be sent to your email address. Open the email and click Create Account



Create Account

We have received a request for a new account linked to this email address.

To create an account with this email address, please follow the link below;

CREATE ACCOUNT

If the link does not open it may have been blocked by your browser, please copy the link and paste it into the address bar of your browser.

<https://www.stratamax.com.au/Portal/UserSecurity/CreateAccount.aspx?Token=5b758549-2ef8-4a15-b6a8-7c63aff61545>

For security purposes, the above link will expire in 1 day.

5 Enter details, tick I accept the Terms and Conditions, and click Create

Home Online Certificates Help

Create StrataMax Portal Account

BACK

StrataMax Portal Account Details

Email
training1@miebs.com.au

Name Title
Ms

First Name
Julie

Surname
Smith


Password
.....
Password Strength:
Password must be a minimum of 6-characters with combination of uppercase and lowercase letters and numbers.

Confirm Password
.....

I accept the [Terms & Conditions](#)

CREATE

6 Any properties with the same email address will automatically be listed in the Properties section. These are properties where the strata manager uses StrataMax.



Manage Account Help

My Properties | Change Profile | Change Password | Change Email Address

My Properties

Properties
You currently do not have any properties linked to your account.

Add Properties
No properties were found that could be added to your account, use the below link to add using your StrataMax ID and password.

[Click here to add a property using your StrataMax ID and password](#)
[Help: Where do I find my StrataMax ID and password?](#)

7 Tick each property to add them to your StrataMax Portal account. Tick the declaration, then click Add Selected Properties

Manage Account[My Properties](#) | [Change Profile](#) | [Change Password](#) | [Change Email Address](#)**My Properties****Properties**

You currently do not have any properties linked to your account.

Add Properties

Name	Details	StrataMax ID
<input checked="" type="checkbox"/> TRAINING LEVIES (19831)	Lot 00001	96154573

[Click here to add a property using your StrataMax ID and password](#)

Declaration

I warrant that I am the owner, co-owner or authorised representative of the owner of the properties indicated above and I am authorised to access and use the StrataMax Portal in accordance with the terms and conditions.

ADD SELECTED PROPERTIES

- 8 When you have added your properties, tick the declaration at the bottom of the page, and click Add Selected Properties

Manage Account[My Properties](#) | [Change Profile](#) | [Change Password](#) | [Change Email Address](#)**My Properties****Properties**

Name	Details	StrataMax ID
Select TRAINING LEVIES (19831)	Lot 00001	96154573 Share Details

Add Properties

Name	Details	StrataMax ID
<input checked="" type="checkbox"/> TRAINING LEVIES (19831)	Lot 00002	96154574

[Click here to add a property using your StrataMax ID and password](#)

Declaration

I warrant that I am the owner, co-owner or authorised representative of the owner of the properties indicated above and I am authorised to access and use the StrataMax Portal in accordance with the terms and conditions.

ADD SELECTED PROPERTIES

How to Pay Levies on Stratamax

- 1 Access the StrataMax Portal in your internet browser – <https://www.stratamax.com.au/Portal/login.aspx>. Save this URL as a Favourite in your browser
- 2 Click Quick Pay button

Online Certificates Help

Sign In

Email

[Forgot password?](#)

LOGIN or [Create an account](#)

Quick Pay

Click 'Quick Pay' to process your payment with the 9 digit StrataPay Reference Number found at the top right of your StrataPay Slip.

QUICK PAY

- 3 Enter the 9 digit StrataPay Reference number found at the top right of your StrataPay Slip, then click Quick Pay

Enter Reference Number

Please enter the 9 digit StrataPay Reference Number found at the top right of your StrataPay Slip, then click on 'Quick Pay' to proceed with your payment.

NOTE: No login is required to make payment via Quick Pay.

StrataPay Reference

QUICK PAY

- 4 Proceed to payment details to complete your payment.